



Thank you for your stock gift!

To transfer stock as a donation to Palo Alto Community Fund, please send the following instructions to your broker:

Broker Name _____ Phone/email _____

Firm Name/Address _____

Your name: _____ Your Account #: _____

Subject: Stock gift transfer

Dear Broker:

Accept this letter as a request and authorization to execute the following stock gift transfer of shares from the above referenced account. Please deliver these shares to the broker for Palo Alto Community Fund as follows:

Morgan Stanley D W
FBO: Palo Alto Community Fund
Account # 112-129499-072
245 Lytton Avenue, Suite 200
Palo Alto, CA 94301-1963
DTC #015

Description _____ # of Shares: _____

Date of Transfer: _____

Note: the date of your gift will be the date the stock is titled in PACF's name or is transferred to our account. The EIN (Federal Tax ID) for Palo Alto Community Fund is 77-0483215. If you have any questions, please contact Palo Alto Community Fund's broker, Matthew Ives, at 650-853-4072 or Lisa Van Dusen, Executive Director, Palo Alto Community Fund at 650-690-0370 or lvandusen@paloaltocommfund.org.

Sincerely,

Signature

Designation for this gift: (Greatest Need, Endowment, Dave Mitchell Impact Grant, etc.)
