



To transfer stock as a donation to Palo Alto Community Fund, please write your broker the following instructions:

Broker Name _____

Firm Name _____

Address _____ Phone _____

Re: Your Account No.: _____

Your Name: _____

Subject: Stock gift transfer

Dear Broker:

Accept this letter as a request and authorization to execute the following stock gift transfer of shares from the above referenced account. Please deliver these shares to the broker for Palo Alto Community Fund as follows:

Morgan Stanley D W
FBO: Palo Alto Community Fund
Account # 112-129499-072
245 Lytton Avenue, Suite 200
Palo Alto, CA 94301-1963
DTC #015

Description and _____

Number of Shares: _____

Date of Transfer: _____

(Note: the date of your gift will be the date the stock is titled in PACF's name or is transferred to our account.)

The Federal I.D. number for Palo Alto Community Fund is 77-0483215. If you have any questions, please contact Palo Alto Community Fund's broker, Matthew Ives, at 650-853-4072 or Cammie Vail, Palo Alto Community Fund's Executive Director 650-690-0370, email cammievail@paloaltocommfund.org. Thank you for your stock gift!

Sincerely,

Signature

Fund Designation for this gift: _____